

NMSSAR BOARD OF MANAGERS MEETING MINUTES FOR 02/20/10

Minutes of Board of Managers Meeting of the New Mexico Society of the American Revolution held at the Hilton Hotel, in Las Cruces, NM on Saturday February 20, 2010. **See attached agenda for this meeting.**

The Gadsden Chapter initially met for the luncheon meeting. There were 37 in attendance at the Luncheon including 18 members, prospective members and guests.

NMSSAR President Jim Thornton gave the welcoming address and, Jim Libbin of the Gadsden Chapter introduced the speaker Dr. Lowell Catlett of New Mexico State University.

Installation of 2010 Gadsden Chapter Officers was led by Jim Thornton.

A break was held and **The members of the BOM** then met at the same location beginning at approximately 2:00pm. Members Present were: Perkins Patton, Jim Thornton, Capt. Walt Baker, Eugene Tomlinson, Teddy Adams, John Orton, George Biles, James Proctor, Ray Alexander, John Farris, Charles Martinez, and Mike Barger.

The 2010 officers of the New Mexico State Society were sworn in by Vice President General Rev. Perkins Patton. New officers for 2010 are:

Eugene Tomlinson, President

Teddy Adams, First Vice President/Historian

John Orton, Second Vice President

Ken Scoggins, Third Vice President (not in attendance)

Raymond Alexander, Secretary

John Farris, Treasurer

George Biles, Registrar/Genealogist

Jackie Fortner, Chancellor (not in attendance)

Perkins Patton, Chaplain

Recommendation for National Trustee is Jim Thornton and Alternate Trustee is Walt Baker

Newly Installed President Eugene Tomlinson then addressed the group stressing Society Membership growth as his primary goal and encouraging attendance at the 2012 Congress. He noted that his written First VP report was available, **see attached**, and that in the future all Officers and Committee Chairs shall submit their reports in writing.

Minutes from September 9, 2009 were presented by Ray Alexander and were approved as amended to delete reference to La Posta Restaurant.

Treasurer's Report as of December 31, 2009 was presented by John Farris and was approved as presented.

John also reported the Veterans hospital had thanked us for our donation and further felt a fund needs to be set up to track Veteran donations of money and clothing. John distributed a budget to all officers on February 12. Jim Thornton would like an additional column for "Spent to date" John agreed to this change. Gene Tomlinson wants pass through Color Guard funds to be shown in the budget and advised another \$1,000 is needed to be comfortable.

Walt Baker asked if the Society is buying the color guard uniforms. Gene Tomlinson responded yes except for shoes, hats, garters, etc. The Society is buying coats and breeches only.

It was moved by Thornton second by Proctor to approve budget as presented with the changes discussed. All voted in favor.

Gene presented the NMSSAR Handbook and a discussion was held on the new Handbook that Gene expects committees to operate from. Gene advised he had moved the Eagle Scout and ROTC committees to report to the Medals and Awards Committee Chair..

Biles said changes to registrar duties are needed and will be discussed and put in the handbook.

Tomlinson reported a new website for the VPG has been created but needs to be populated with information from the VPG.

Tomlinson wants members to begin putting submissions in E-Format and also wants the New Mexico Society to be as good as it can be given its number of members. He stressed that the website and e-mail are our primary means of communication. He also noted that over the last two years our members using the web and e-mail has increased to over 70% and appears to be on the increase. He encouraged all compatriots to obtain E-Mail capability

Walt Baker requested that items being presented at the Board meeting be sent ahead of time. Walt also led a discussion on the status of the Domenici Gold Good Citizenship Award. Perkins and Walt will get together to make sure it happens.

Mike Barger was appointed as the CAR/DAR Liaison.

John Farris asked about having SAR/DAR joint functions. Mike Barger said SAR and DAR worked together on Constitution Day.

Tomlinson advised the Color Guard will post the colors at the next BOM meeting to be held in Albuquerque in May. The next appearance will be Flag Day in Santa Fe on June 14th, then at the pancake breakfast on July 4th in Santa Fe and other Albuquerque civic functions. Color Guard Uniforms are in the process of being made by Kim Breen in Tucson.

Gene advised he is looking for a newsletter editor and wants a reporter from each chapter to support the newsletter editor.

Gene is also looking for a Naturalization Committee Chairman.

The status of the 2012 Congress was discussed, see **attached updated report** to the 2012 Congress Planning Committee with added comments from their February 20th planning meeting in Arizona.

New Mexico is Chair of the Registration Committee and the Certification Committee and will be responsible for registration and certification activities at the 2012 Congress. We are collecting \$5.00 in dues from each member but need to raise additional funds. Jim Thornton has raffle tickets from Mike Jones in Arizona. Gene then presented a timeline review for the 2012 Congress.

A discussion was held on the need to charge a \$10.00 fee to process Supplementals, New Applications and for Reinstatements. Biles so moved, Walt Baker second All voted in favor. The charges will be implemented on all new Supplementals, New Applications, and for Reinstatements.

For the next meeting in May in Albuquerque, Farris is to send his contact for Revolutionary War contact to Mike Barger.

Farris wants a mail merge form for I.D. Cards. Jim Thornton will talk to Joe Harris at leadership.

Meeting was adjourned at 4:10 PM

NEW MEXICO SOCIETY
SONS of the AMERICAN REVOLUTION
GADSDEN CHAPTER and
BOARD OF MANAGERS MEETING
FEBRUARY 20, 2010

AGENDA

Welcome	Jim Thornton
Pledge of Allegiance	George Biles
Pledge to the SAR	Ray Alexander
Lunch	
Speaker	Dr. Lowell Catlett
Installation of Gadsden Chapter Officers	Jim Thornton
Installation of NMSSAR Officers	Walter Baker
Break	
Minutes – September 9, 2009 Meeting	Ray Alexander
Treasurer Report	John Farris
Committee Reports	
Medals & Awards	Walter Baker
Eagle Scouts	Jim Thompson
ROTC	Jim Hesse
Color Guard	Gene Tomlinson
Webmaster	William Baker
Newsletter	Gene Tomlinson
2012 Congress Planning	Jim Thornton
Old Business	
Officers Duties Handbook	Gene Tomlinson
New Business	
Closing	Teddy Adams

2009 Report of the First Vice President
Eugene M. Tomlinson, Santa Fe Chapter (Past President)

This has been a very busy year for the First Vice President

We have completed the update and revisions of all the Chapter's Constitution and By Laws

We have completed the revision and update of a 1969 Handbook for Officers and Committees

We have instituted and upgraded a State website with William Baker (Las Cruces) our web-master.

We have delivered four quarterly newsletters for the year 2009 to continue the practice from '08. We have provided as a supplement to the Handbook an outline for the newsletter and defined a print, column format, and graphics for the newsletter.

We have received Santa Fe Chapter approval and purchased a flag set for the Chapter. (All Chapters now have flag sets of the Colors and the State Flag with two having the SAR flag.)

We have requested donations from members for the coats and breeches for a Color Guard and received over \$3,200.00 that will purchase up to eight uniforms. We have a seamstress in Tucson, AZ (Kim Breen) who is prepared in 2010 to fabricate the Uniforms. These coats and breeches will be the property of the State Society and will be used by present and future members.

We have modified a Texas order of drill for our Color Guard and provided it as part of the Handbook supplement.

We have provided a draft website for the Vice PG Mountain District and await his approval to move forward and place it on the National website.

We have met with NSSAR PG Edward Butler and expressed our concern for the present condition of the SAR and its apparent inward look rather than action in the community, particularly in the schools and with our youth, that is a part of our overall mission statement. We suggested that a strategic planning session of the Executive Committee was warranted.

We have, as a supplement to the Handbook, outlined the activities and contacts for the Eagle Scouts awards and the JROTC/ROTC to provide continuity of this important activity.

We have set up the Santa Fe Chapter luncheon meetings (agendas) for the year, obtained or contacted the speakers, the restaurant, and all members of the Chapter each month to insure a smooth meeting.

We have taken and produced the minutes for the Santa Fe Chapter and sent the approved 2009 minutes to the historian for his records.

We have agreed to Co-Chair the Registration Committee for the 122 Congress to be held at the Biltmore Hotel in Phoenix, AZ on July 7-11, 2012. The early planning is underway.

30 January 2010



Sons of the American Revolution

2012 Congress Registration Committee Report

February 20, 2010

(With additional input from the Planning Committee Meeting held in Arizona on 2/20/2010)

NMSSAR and AZSSAR support to the Registration Committee for the 2012 Congress

(The Certification Committee was added to the Registration Committee)

Information from Debbie Smalley in Louisville regarding registration has been updated using the Cleveland Congress for June 2010 and input from Mike Jones. The Louisville staff will require support beginning Thursday, July 5 from the sponsoring Societies. The following is an early and preliminary listing of tasks that appear to be appropriate for the Registration Committee personnel.

Action items for discussion at the February 20, 2010 meeting:

NMSSAR and AZSSAR need to agree on what they want to place in the attendees' packets and have materials available by the last week in June 2012 or before. This task needs to be coordinated and worked on at least one year before the Congress. Lead time to acquire Convention and Visitors Bureau (CVB) materials from the various cities in New Mexico and Arizona should be discussed with preliminary items listed.

The number of items and the number of copies, etc. needs to be addressed. For instance, is 250 to 350 a good number or is it 350 to 500? *(The Committee suggests 350 to 400 for planning purposes.)* The actual number of attendees expected will be provided by Debbie Smalley (as she receives reservations in Louisville), but we need a good ballpark number.

We also need to address the overall number of items from New Mexico and from Arizona that would be appropriate. A tentative list of items should be developed so that research on them can be done in 2010 and more specific details worked on in 2011. Many of these items would be free to us from our State's Visitors Bureau, some may have a cost involved and all or some may have shipping costs. See discussion questions for the Planning Committee – attached to page 3.

(Dan Heller, AZ Society will be the point Compatriot regarding packet materials.)

Room size and layout for the Registration pre-conference efforts (packet loading and assembly) and number of tables and chairs, etc. should be discussed and outlined. The Arizona Committee might want to assign the room(s) and location of the registration tables with the Biltmore as we progress in the Congress planning activities. *(Mike Jones noted that all planning documents needs to be at National Headquarters before November 1, 2011)*

Our registration Committee will expand to add the Credentials Committee. Mike Jones and Bill Aurand both agreed that Bill can be listed as a Co-Chairman for the Registration and Credentials

Committee and that we will all work together. Bill intends to recruit volunteers for the credentials functions. George Biles, Gadsden Chapter of the NM Society has participated on the Credentials Committee's activities at prior Congresses and will support. Bill, Jan and Gene will prepare the planning for the Credentials Committee along the lines of the information presented for Registration, see below.

Planning for the Registration Committee prior to and at the 2012, 122nd Annual Congress

We will be asked to gather our States' materials that will be added to the attendees packets and get them to the Biltmore no later than **Wednesday, July 5th** for storage and inventory.

July 6th, Thursday the Committee members should plan to arrive at the Biltmore at an appointed time (to be determined) in the morning and to organize the room to accommodate the stuffing of the packets and layout the room for an orderly process. State(s) related items can be placed in the packets and the packets can be organized for further materials to be added by the Louisville staff who should arrive later on Thursday, July 6th, and we can begin to fill the packets with material they will have shipped in (to arrive no later than July 5th at the hotel).

July 7th By Friday night, we should have all the packets complete and stored alphabetically with all the special items required by each attendee in his packet - special meal menus, name tags in their plastic clip-ons, etc. that are provided by the Louisville staff. Friday will also accommodate early arrivals to the Congress and provide them with their packets as they request them. Early Registration will be from: **11:00AM to 5:00PM.**

July 8th, Saturday we will be at the table welcoming attendees from **8:00AM to 5:00PM** and provide them with their packets and answer any questions that they have or direct them to someone who can.

July 9th, Sunday will be a shorter session from **8:00AM to 1:00PM** due to the memorial service, but we should be prepared to support the sign-in table before and after the service. (Service may be held inside the Biltmore Resort)

July 10th, Monday morning will be very busy registering Compatriots and answering questions and we will need a rather full crew manning the registration table. We will work registration from **8:00AM to 5:00PM.**

July 11th, Tuesday (second day of the Congress's full schedule) we should be available and have a couple of people at the table from **8:00AM to noon** to assist attendees (information and change of itineraries, tours, etc. type of support).

Wednesday it may be necessary to have personnel at the registration table to assist our compatriots with any questions they may have. Clean up and support to the Louisville staff may also be required.

Gene M. Tomlinson NMSSAR co-chair
2750 La Silla Dorada
Santa Fe, NM 87505
(505)438-7300
emtominson@cybermesa.com

Jan D. Huber, AZSSAR co-chair
19140 N. Moondance Ln.
Surprise, AZ 85387
(623)975-4805
janhuber1933@yahoo.com

SARGMT@aol.com

See page three (3) for preliminary listing of Compatriots supporting the Reservations Committee

New Mexico Members:

George E Biles.

Arizona Members:

Ken Reedy – two ½ days

Michael Barger

John Keegan – 1 day or two ½ days

Teddy Adams

John Farris

Doug Pringle – 1 day; not on Tuesday or Thursday

Jimmie Fennell

Rick Stahler – length of duty not stated

Charles Martinez

Jon Miller – length of duty not stated

Loren Littlefield – unlimited

Tod Hamilton – ½ day at a time

Tim Keith (Colorado River Chapter)

Jan, from our comments and responses I suggest that the following items be added to the discussion at the meeting of 20 February.

Question: What does the Committee suggest we concentrate on for additions to the Registration Bag?

Explore with Dan Heller the Registration Bags/Medals activity and see what support he can give us and vice-versa. Most of the items will be brochures from the various state and local areas that would be of interest to our members *(Dan agreed that “visitor Bureau” materials should be considered and gathered for addition to the packets.)*

From New Mexico we can obtain brochures about Santa Fe, Albuquerque, and Las Cruces. We can also get some info on Roswell (little green men, etc.) The New Mexico Magazine may be available to us for a cost and covers all of the State tourism and has some interesting articles. (A June 2012 issue would be the best.)

Question: What would be the best way to secure and transport materials from New Mexico and Arizona to be added to the Registration Bag?

New Mexico Compatriots will fly and drive to Phoenix. We should be able to transport boxes with some of our members. The same will no doubt be true for Arizona Compatriots. This idea needs to be developed and implemented. Does the Committee have any suggestions? *(Packet Materials from New Mexico can be sent to the homes of AZ Compatriots and they will deliver them to the Biltmore.)*